

# Public Water Supply District No. 3 of Johnson County

## Employment Opportunity

### Chief Treatment Operator

Hourly Range \$15.00 - \$25.00

#### **POSITION OVERVIEW:**

This position will work independently performing skilled technical work involving a variety of operational, laboratory, and maintenance duties designed to produce safe treatment of water and wastewater. Work includes monitoring the wastewater treatment plant's operation through observation, mechanical readings and the results of standard chemical and biological tests and to make necessary adjustments in the process as conditions or test results dictate. Work also includes a variety of equipment, grounds and facility maintenance and substantial record keeping of work activities.

#### **PRIMARY DUTIES:**

- Wastewater maintenance, testing, repairs, lift stations, and wastewater treatment plant operations.
- Emergency on-call rotation including weekends and Holidays.
- Wastewater Inspections and correspondence.
- Collects samples and conducts the in-plant tests necessary to control and monitor treatment facility processes and operation.
- Records in-plant test results, various meter readings, gauge reading, flow quantities and other technical data.
- Performs basic in-plant maintenance according to the schedules and procedures established for the facility. This includes cleaning, servicing, lubricating and repairing pumps, chemical feed equipment, electrical/ mechanical devices regularly found in water, and wastewater treatment facilities.
- Understands company policies and enforces safety regulations.
- Safely performs functions of the position including following proper safety guidelines such as job hazard analysis and lockout/tagout procedures and wearing PPE as required.
- Be knowledgeable of all District policies and regulations, and abide by them.
- Perform maintenance on all District equipment.
- Operate equipment when necessary.
- Record keeping as needed.
- Other duties assigned by General Manager.

#### **GENERAL DUTIES:**

- Be responsible in arriving and leaving work on time and completing time sheets.
- Present a professional image in daily activities.

**Public Water Supply District No. 3**  
106 SE 421 Road Warrensburg, MO 64093  
Ph: 660.429.2494 Fx: 660.429.2978  
[admin@pwsd3.com](mailto:admin@pwsd3.com) [www.pwsd3.com](http://www.pwsd3.com)

## Public Water Supply District No. 3 of Johnson County

- Maintain proper maintenance on company vehicles and equipment.
- Schedule time off in advance with General Manager's approval.
- Work with fellow employees in a professional manner.
- Always be professional with public communications.
- Proficient in Word, Excel and Outlook.
- Demonstrate attention to detail, good comprehensive and analytical skills, and excellent organizational skills.

### **ABILITY TO:**

- Learn job-related material primarily through oral instruction and observation in an on-the-job training setting.
- Achieve related licenses within a reasonable period of time. The District will offer training for new hire.
- Lift up to 50 pounds.
- Work in a variety of weather conditions with exposure to the elements.
- Make simple mathematical calculations.
- Work cooperatively with other employees and the public.
- Understand and follow oral and written instructions in the English language.
- Communicate verbally with co-workers, customers, and/or the public.

### **ADDITIONAL REQUIREMENTS:**

- High School diploma or GED.
- Valid Drivers' License
- Must pass a pre-employment substance abuse test and background check.

PWSD #3 provides a competitive salary, excellent benefits and is an equal opportunity employer. Resumes can be sent to 106 SE 421st Rd. Warrensburg, MO 64093.

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